



Instructions

Part A: Permit details - Use this section to detail what permit details you want the changes to apply to.

Part B: Address and contact details - In this section, you can update a permit holder's address; the address for a current authorised holder representative (AHR = an individual who has the authority to liaise with the department on behalf of the holders). You might know this as the address for service of correspondence.

Part C: New AHR - Nominate a new AHR (you will need to attach a letter of authority from the permit holders to do this).

Please use a pen, and write neatly using **BLOCK LETTERS**. Cross where applicable

You may complete the original of this application and submit the application, any attachments and the prescribed fee at a [Mines Lodgement Office](#).

Part A – Permit details

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Permit type	Tick	Number(s)
Mineral Resources Act 1989: <ul style="list-style-type: none"> <input type="checkbox"/> Exploration permit mineral <input type="checkbox"/> Exploration permit specified minerals <input type="checkbox"/> Exploration permit coal <input type="checkbox"/> Mineral development licence <input type="checkbox"/> Mining claim <input type="checkbox"/> Mining lease 		
Petroleum and Gas (Production and Safety) Act 2004 and Petroleum Act 1923: <ul style="list-style-type: none"> <input type="checkbox"/> Authority to prospect <input type="checkbox"/> Petroleum lease <input type="checkbox"/> Petroleum survey licence <input type="checkbox"/> Petroleum pipeline licence <input type="checkbox"/> Petroleum facility licence 		
Geothermal Energy Act 2010: <ul style="list-style-type: none"> <input type="checkbox"/> Exploration permit geothermal <input type="checkbox"/> Geothermal lease 		
Greenhouse Gas Storage Act 2009: <ul style="list-style-type: none"> <input type="checkbox"/> Exploration permit greenhouse gas <input type="checkbox"/> Greenhouse gas injection and storage lease 		

<p>OFFICE USE ONLY</p> <p>Received at: _____</p> <p>Received by: _____</p> <p>Date: / /</p> <p>Time: AM/PM</p>	<p><u>Receiving officer</u></p> <p>I confirm that:</p> <ul style="list-style-type: none"> • the details on application form have been checked; • all attachments have been submitted; • correct application fees have been submitted. <p>Name: _____</p> <p>Signed: _____ Date: / /</p>	<p>Application entered onto MyMinesOnline Y N</p> <p>Name: _____</p> <p>Signed: _____</p> <p>Date: / /</p> <p>New MyMinesOnline user (Q7) copy of application provided to STARS Y N</p>
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Part B– Address and contact details

2 I/we are applying to:

Change the **authorised holder** address

OR

Change the address of **other permit holders**.

OR

Change **Authorised holder representative** address (MyMinesOnline registered user)

3 New address for permit holder or authorised holder representative

Name

Address

Suburb

State

Post code

Phone number

(AREA CODE)

Email address

Part C - Assign Authorised holder representative (this will be the primary contact person for the permit(s))

4 I/we are applying to:

Nominate an authorised holder representative for the permits listed.

OR

Change to a new authorised holder representative for the permits listed.

5 Provide details for the authorised person to act as contact for the permits listed in Part A

Name

Address

Suburb

State

Post code

Phone number

(AREA CODE)

Email address

Attachments required for Part B or Part C:

- Letter of authority from holders for authorised holder representative to act on behalf of holders (This is not required if you are a sole holder representing yourself)

Part D – Declaration

6 WARNING: Giving false or misleading information is a serious offence.

- I/we understand my obligations as a holder of a resources permit.
- I/we have truthfully declared all relevant details requested of me in this application.
- If any part of this form has been completed with the assistance of another person, I/we declare that the information as set down is true and correct and has been included with my full knowledge, consent and understanding.

Signature 1:	<input type="text"/>	Signature 2:	<input type="text"/>
Print name:	<input type="text"/>	Print name:	<input type="text"/>
Position:	<input type="text"/>	Position:	<input type="text"/>

(if additional signatures, attach a separate piece of paper)

Note: To register for the MyMinesOnline system (this will enable you to conduct an increasing number of transactions for your permits online) please contact the MyMinesOnline help desk on mines_online@dnrm.qld.gov.au or 07 3199 8133.

Disclaimer

The Queensland Government is collecting information provided on this form for the purposes of assessing the suitability of your request and maintain the public searchable register under the *Mineral and Energy Resources (Common Provisions) Act 2014* (MERCPC). This information is authorised by section 197 of the MERCPC. Some or all of this information may be provided to other agencies of the Queensland Government for issuing an environmental authority, to make register searches, extracts or copies or to make other approvals as required under the relevant Act. Some of this information may be provided to Queensland Treasury, the Scheme Manager under the Mineral and Energy Resources (Financial Provisioning) Act 2018 (MERFP Act), or any advisors to the Scheme Manager to enable the Scheme Manager to carry out the Scheme Manager's functions under the MERFP Act. Your personal information will not otherwise be disclosed to any other third party without your consent, unless authorised or required by law.