

Recycled Water Management Plan Approval Application



Queensland Government

Water Supply (Safety and Reliability) Act 2008, section 202

Privacy Disclaimer: Collection of information provided in this approved form and any attachments is authorised under the *Water Supply (Safety and Reliability) Act 2008* and is being used for the purpose of applying to the Queensland Water Supply Regulator for approval of a recycled water management plan for a recycled water scheme. The Department of Energy and Water Supply will endeavour to maintain any confidentiality of information relating to your form. However, consideration of your form may involve consultation and if so, details of your form may be disclosed to third parties. This information will not otherwise be disclosed outside of the department unless required or authorised by law (for example as under the *Right to Information Act 2009*).

Note: This is an approved form under the *Water Supply (Safety and Reliability) Act 2008*, to be used by the relevant entity for a recycled water scheme, to apply to the regulator for approval of a recycled water management plan.

Before submitting this approved form, please be fully aware of your rights and obligations under the *Water Supply (Safety and Reliability) Act 2008*.

1. Relevant Entity Details (Please tick appropriate box/es)

Scheme Manager Recycled Water Provider

Details of the relevant entity are to be recorded here.

Name of organisation / individual

ABN

ACN

Street address

Postcode

Postal address (if different from above)

Postcode

Telephone number

Fax number

Mobile number

Email address

Principal Contact

Family name

Given name(s)

Position

Telephone number

Fax number

Mobile number

Email address

2. Scheme Details

Details of the recycled water scheme are to be recorded here.

Name of recycled water scheme

Scheme reference number

Street address

Postcode

Source water

2. Scheme Details continued ...

Description of infrastructure

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Water quality

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| |

Use

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(If space provided is insufficient, additional information may be attached)

3. Checklist

These checklists are provided to assist in ensuring all components that are required to be submitted with the recycled water management plan are included with this application.

The recycled water management plan must describe and document each of the components outlined below.

| Requirements from the <i>Water Supply (Safety and Reliability) Act 2008</i> | Yes |
|--|--------------------------|
| Full description of the recycled water scheme the plan relates to | <input type="checkbox"/> |
| Details of the infrastructure for production or supply of recycled water | <input type="checkbox"/> |
| Identification of hazards and hazardous events that may affect the quality of the recycled water | <input type="checkbox"/> |
| An assessment of the risks posed by the hazards and hazardous events | <input type="checkbox"/> |
| Demonstration of how the risks posed by the hazards and hazardous events are proposed to be managed | <input type="checkbox"/> |
| System validation | <input type="checkbox"/> |
| Scheme verification programs | <input type="checkbox"/> |
| Details of how the infrastructure is to be maintained | <input type="checkbox"/> |
| Details of the operational and monitoring programs, including the parameters to be used for indicating compliance with water quality criteria for recycled water | <input type="checkbox"/> |

| Requirements from the <i>Recycled water management plan and validation guidelines</i> | Yes |
|--|--------------------------|
| Administrative requirements - Nominee contact details and endorsement | <input type="checkbox"/> |
| Administrative requirements - Recycled water policy statement | <input type="checkbox"/> |
| Risk management methodology | <input type="checkbox"/> |
| Non-conformance and corrective / preventative actions | <input type="checkbox"/> |
| Management of incidents and emergencies | <input type="checkbox"/> |
| Management procedures | <input type="checkbox"/> |
| Documentation, record keeping and internal reporting | <input type="checkbox"/> |
| Supporting programs | <input type="checkbox"/> |
| Management review and continuous improvement procedures | <input type="checkbox"/> |
| Internal auditing | <input type="checkbox"/> |

Note: The checklists above are provided for assistance only and are not definitive of what the application should include. It is suggested that the *Recycled water management plan and validation guidelines* be referred to for assistance.

6. Declaration

I/we declare and warrant that I/we have all the necessary and appropriate authority on behalf of the relevant entity of the scheme to declare that the information in this approved form, including any attachments or supporting information provided, is true and accurate to the best of my/our knowledge.

| | | |
|----------------------|----------------------|----------------------------------|
| Family name | Given name(s) | |
| <input type="text"/> | <input type="text"/> | |
| Position | Signature | Date (dd/mm/yyyy) |
| <input type="text"/> | <input type="text"/> | <input type="text" value="/ /"/> |
| Family name | Given name(s) | |
| <input type="text"/> | <input type="text"/> | |
| Position | Signature | Date (dd/mm/yyyy) |
| <input type="text"/> | <input type="text"/> | <input type="text" value="/ /"/> |

7. Submission

Complete and sign this form, attaching a printed and electronic copy (on CD) of all relevant materials and **send to:**

Queensland Water Supply Regulator
 Department of Energy and Water Supply
 PO Box 15456
 City East Qld 4002

Note: If you are unable to provide an electronic copy, please send a minimum of two (2) printed copies of all relevant materials.

| | |
|---|---------------------|
| Office use only Customer Service Centre <input type="text"/> | Date Received Stamp |
|---|---------------------|

Please complete this portion

| | |
|----------------------|---------------------|
| Relevant Entity | Date Received Stamp |
| <input type="text"/> | |
| Address | |
| <input type="text"/> | |
| <input type="text"/> | |
| Postcode | |