



# DEPARTMENT OF NATURAL RESOURCES, MINES AND ENERGY

## Application for internal review of an original decision

### Part B

### Application form requirements

1. This Application is for internal review of an original decision.
2. Read the respective Internal review and appeals - [Guide](#) which includes application restrictions.
3. Payment of the prescribed Application fee. A refund of application fees will not be given.  
(Details of fees are available on the Department of Natural Resources, Mines and Energy (DNRME) website at <https://www.dnrme.qld.gov.au/> > or from a regional [DNRME business centre](#)).
4. Any additional information to support application.
5. **Part A:** [Contact and Land details form](#) will need to be completed and submitted with your application.
6. Your application will not be considered as having been properly made unless all parts of this application form have been completed accurately, otherwise your application may be returned to you to complete.
7. Prior to lodging your application, the Department encourages the applicant to have a pre-lodgement meeting with a DNRME officer who will provide additional information in relation to native title, expected timeframes, anticipated costs and to ensure the application will achieve your desired outcome.

### Important information

8. Where a person has a right of appeal against a decision, details of the decision must be forwarded to that person by Department of Natural Resources, Mines and Energy (DNRME), as well as -
  - the reasons for the decision; and
  - how the appeal can be commenced.
9. Every appeal against an 'original decision' made in accordance with the [Land Act 1994](#) and set out in Schedule 2 of the Land Act, must be made by way of an application for internal review.
10. The application must be lodged within 42 days after notice of the original decision was given to the applicant by DNRME.
11. The application for internal review must state details of the grounds on which the applicant seeks review of the decision.
12. Information on this form, and any attachments, is being collected to process and assess your application under the *Land Act 1994*. The consideration of your application may involve consultation, and if so details of your application may be disclosed to third parties. They will not be otherwise disclosed outside the department unless required or authorised bylaw.



**1. Which of the following original decision are you applying for internal review of:**

- 13B – About the granting of an application to have land declared as former watercourse land
- 23A - About the allocation of a floating service
- 25(2) - About the unimproved value of a reservation
- 26(3) - About the boundaries of the land (reservation) being resumed
- 26B(6) - About the value of commercial timber
- 58(6) - Refusing a transfer mortgage or sublease
- 69(3) - About the unimproved value of deed of grant in trust land to be sold by a mortgagee in possession
- 109A(3) - Imposing conditions on the approval for the simultaneous opening and closing of roads in deed of grant land
- 109B(4) - Imposing conditions on the approval for the simultaneous opening and closing of roads in trust land or lease land
- 118(2) - Excluding an applicant from a ballot or tender
- 127(7) - About the unimproved value of reclaimed land
- 130A(1) - About making a note in the appropriate register against a lease
- 155D(2) - Reducing the term of a lease
- 156A(1) – Giving an improvements notice
- 160(3) - About whether the conditions of a lease have been fulfilled (renewal application)
- 164C(7) – About the refusal to grant an extension of a lease
- 168(5) - About whether the conditions of a lease have been fulfilled (conversion application)
- 176A(1) - Refusal of approval of subdivision
- 176L(1) - Refusal of approval of amalgamation
- 180I(1) – Giving an improvements notice
- 212(3) - About the change of conditions after review
- 214(1) - Giving a remedial action notice
- 214E(2) - Reducing the term of a lease
- 214E(2) - Imposing additional conditions on a lease

- 214H(2) – Giving a compliance notice
- 232(5) - About the value of improvements for resumption of possession of a reservation
- 239(1) - Not allowing the sale of a lease by a mortgagee
- 239 (2) - Not allowing the sale of a lease by a relevant local government
- 244(1) – Giving an improvements notice
- 249(5) - About the value of improvements on any land of a term lease for pastoral purposes set apart as a reserve on expiry or absolute surrender
- 322(8) - Refusing a transfer
- 332(4) - Refusing a sublease
- 347(4) - Refusing an extension of time (*for the sale by a mortgagee in possession*)
- 390ZG – Seize a thing unless circumstances in s.390ZM(1)(a) or (b) applies
- 390ZH – Seize a thing unless circumstances in s.390ZM(1)(a) or (b) applies
- 390ZO – Retain a seized thing
- 390ZP(1) – Forfeit a seized thing unless the decision to forfeit the thing was made under section 390ZP(1)(a) or (b); and the place where the thing was seized is a place mentioned in section 390ZQ(4)(b)(i) or (ii)
- 403G(2) – Give a safety notice
- 403J(2) – Give a warning notice
- 521ZE (6) – About refusing to grant the cancellation of a land management agreement
- 25G of the Land Regulation 2009 - About the purchase price (for conversion)
- 27(4) of the Land Regulation 2009 - appeal against the rental decision.

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**2. Provide details of original decision in Schedule 1**

Schedule 1	
DNRME Reference	Date of Original Decision

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**3. Provide the grounds on which you are seeking internal review of the original decision**

(If there is insufficient space, please lodge as an attachment)


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## Attachments

The following will need to be lodged with your application for it to be considered a properly made application. If all this information is not submitted, your application will be returned.

**4. Tick the box to confirm the attachments for part of the application.**

Application Fee

Copy of original decision

Your application will not be considered as having been properly made, unless all parts of this application form are completed accurately. In this instance your application may be returned to you for completion.

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## Declaration

I certify that I have read the information which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal representative).


Date:                    /                    /

If applicant, section 142 of the [Land Act 1994](#) states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over.  
If the legal representative of the applicant is signing as the applicant then the legal representative's full name must be printed immediately below the signature.